

Terms of Reference

Study and Consultation on Post Disaster Regions in Indonesia

A. Background

Indonesia has experienced various crises in recent years encompassing natural disasters and social conflicts. Some have required national responses whilst others have been managed locally. After active crisis management has ceased however, some regions appear to recover whilst others lag, unable to resume their pre-crisis trajectories.

This curious situation has stimulated the Office of the Deputy for Population, Health, and Environment of Coordinating Ministry for People's Welfare (Menkokesra) to initiate an assessment identifying recovery drivers, obstacles and lessons learnt by local stakeholders. The assessment will form the basis for policy formulation on post crisis recovery management by relevant government sectoral agencies and local government. This area of study falls within the mandate of the Crisis Prevention and Recovery Unit of UNDP in support of the Gol and will definitely enhance programming within CPRU and UNDP Indonesia.

B. Objectives

- To conduct a post crisis recovery assessment in selected localities in Indonesia;
- To interview relevant sectoral agencies, local government and non-government stakeholders and discuss findings in comprehensive local FGDs in each location;
- To present findings and consult with national stakeholders at the end of the fieldwork; and
- To explore possibilities/action points for policy/programme formulation re post crisis management.

C. Outputs

- Proceedings from local FGDs and national stakeholders workshop to discuss of field work findings; and
- Assessment report including recommendations (drawn from lessons learnt) following an outline determined jointly by Menkokesra and UNDP steering team

D. Methodology of Assessment

1. Background Reading/review
2. Design of Survey Instruments
3. Field Work through in-depth interviews and FGDs in each district
4. Consultation with Menkokesra and UNDP re fieldwork findings
5. National Stakeholders Workshop - presentation of findings for critical input
6. Finalisation of Assessment Report

E. Unit of Analysis and Sites for Assessment

The unit of analysis for the assessment is the district or municipality affected by the crisis but due consideration will also be given to the province-district relationship given the province's role in managing inter-district developments, bigger system namely that of the province and the inter-district system. Some nine locations will be selected representing a mixture of:

- a. geographic locations of Indonesia: western to eastern Indonesia
- b. urban and rural settings: municipalities and districts
- c. sources of hazards: natural hazards or social hazards

Suggested districts include:

1. Belu (NTT): natural disaster (flood) and conflict affected area
2. Sampit (Central Kalimantan): conflict affected area
3. Nabire (Tanah Papua): natural disaster affected area
4. Ambon (Maluku): conflict affected area
5. Poso (Central Sulawesi): conflict affected area
6. Tanah Karo (North Sumatera): Avian flu affected area
7. Calang (NAD): natural disaster (tsunami) affected area
8. Bantul (DIY): natural disaster (earthquake) affected area
9. Halmahera (North Maluku): natural disaster (volcano) affected area

The final selection will be determined by the assessment team in consultation with the Steering Team.

F. Assessment Team

The team will comprise of representatives of Menkokesra and UNDP plus technical consultants hired for this exercise. The team will be co-led by Menkokesra and UNDP. Profile of the assessment team is as follows:

- a. Senior official from Kesra as Team Leader
- b. Head of KMS-CPRU, UNDP as the co-Leader
- c. Menkokesra and KMS, CPRU-UNDP staff
- d. Technical consultants with the following expertise:
 - a. Public Administration/Local Autonomy
 - b. Development Economics/Social Science
- e. Administrative staff/Backstopping staff to support the operations of the team

The core team will include six consultants, six Menkokesra staff and three KMS staff. They will form three groups and each group will cover three districts e.g.:

- a. Group one: Belu (NTT), Nabire (Tanah Papua) and Poso (Central Sulawesi)
- b. Group two: Ambon (Maluku), Halmahera (North Maluku) and Sampit (Central Kalimantan)
- c. Group three: Calang (NAD), Tanah Karo (North Sumatera) and Bantul (DIY)

The assessment team is responsible to the Steering Team comprising the Deputy for Population, Health and Environment of Coordinating Ministry for People's Welfare (Menkokesra), Senior Advisor from Bappenas and the Head of CPRU, UNDP.

No	Institutions	Participants	
1.	UGM, Yogyakarta	Agus Pramusinto	Resource Person
2.	Diponegoro University, Semarang	Ani Margawati	Resource Person
3.	UGM, Yogyakarta	Erwan Agus Purwanto	Resource Person
4.	Ministry of Environment	Hoetomo	Resource Person
5.	UGM, Yogyakarta	Wahyudi Kumorotomo	Resource Person
6.	UGM, Yogyakarta	Nunuk Dwi Retnandari	Resource Person
7.	DMS-CPRU, UNDP	Kristanto Sinandang	Resource Person
8.	KMS-CPRU, UNDP	Melina Nathan	Resource Person
9.	KMS-CPRU, UNDP	Iskhak Fatonie	Resource Person
10.	KMS-CPRU, UNDP	Lindasari Anggorowati	Resource Person
11.	KMS-CPRU, UNDP	Dominica Widya Novi	Resource Person
12.	Ke-Menkokesra	8 people	Resource Person
13.	KMS-CPRU, UNDP	2 people	Facilitator
	Total	21 people	

No	ACTIVITIES	SEP		OCT				NOV				DEC		NOTE
		W-3	W-4	W-1	W-2	W-3	W-4	W-1	W-2	W-3	W-4	W-1	W-2	Responsible Party
1	Recruitment Process													Menkokesra and CPRU
2	Background Reading/review													Team Leader and Co-Leader
3	Design and Adoption of Measurement Instruments (<i>Consultation with local institutions in Yogyakarta</i>)													Team Leader and Co-Leader
4	Field Work through in-depth FGD or interview with various regional stakeholders in 9 districts													Support Personnel
5	Consultation with Menkokesra and CPRU													Team Leader and Co-Leader
6	Dissemination and Verification Workshops in Jakarta													Team Leader and Co-Leader
7	Finalizing assessment report and First Draft of Concept Paper exploring possibilities and action points for designing an enabling policy and programme for post crisis management													Menkokesra and CPRU